

3/3/26

Librarian's Report

Submitted by: Kimberly Thomas

Building:

Vortex Doors came on 2/23/26 at 9:00 am to check the public restroom doors for ADA accessibility after I received a complaint from a patron. The technician brought a device to measure the force required to open the door on both the men's and women's restrooms. He said it is supposed to be 5 pounds or less per current ADA standard, but measured at around 9 pounds. I told him the building originally opened in 2001 and asked if the requirement had changed since then. He said the requirements change frequently. I asked how we would keep up with that and he said we are grandfathered into whatever the requirement was before, and businesses don't tend to change/update things unless/until they get a complaint, like what happened with us. He adjusted the tension to lower the force required to open the doors, and it is now under 5 pounds of force required to open the doors. I also had him check the meeting room door on the right, which unlocks but then is difficult to open, and he showed me where the strike is sticking and lubricated it. This helped, but the handle still has to be pulled all the way down to open the door. The technician told me the springs inside of it are worn out and the lever will need replaced at some point. The quote for Vortex Doors to do this was \$1,807.04.

11/18/25 roof leak update: Our insurance notified me that repairs to the roof are covered on 3/2/26. They will be removing and replacing the concrete tiles and the underlayment on the entire slope of the roof where the leaks are occurring. Our claims manager is waiting for the structural engineer to tell her whether we need plans for the repairs or will be able to obtain bids based on his repair recommendations.

Technology:

The computers are now set up so that patrons can log in using the last 6 digits of their library card number and it connects to their library card account through the ILS, so they no longer have to check in with staff, and staff no longer have to check to see if they have fines on their account before they can use the computer.

Envisionware is up and running. The patrons are able to pay for their own copies, scans, faxes, and printing. We have a self-service copier, a color printer, a Library Document Station, which is a large flatbed scanner, coin and bill acceptor, a credit card terminal, and a touchscreen station.

Staff Training:

Our Reference Department Head had a meeting with the person at the state library who is currently managing the certification program and has signed up for a 12 week cataloging class through ALA E-courses.

Our Youth Services Department Head has signed up for a 20 hour Frontline Safety Training class through Library Journal and completed various webinars on online reference, web archiving, readers' advisory, outreach, shelving with Dewey, and STEAM programming.

Our Head of Circulation, who does our cataloging and processing, signed up for a 6 week cataloging class through Library Juice Academy. Library Juice Academy offers a certificate in cataloging for participants who successfully complete 8 of their cataloging courses.

Events:

We had 95 people attend Take Your Child to the Library Day on 2/21/26.

MATERIALS WITH USAGE July 1, 2025 - June 30, 2026

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
TOTAL USAGE	6944	6341	5976	5885	5369	5628	6003	5518
Childrens'	2881	2131	2095	1982	1646	1424	1547	2462
Adults'	2879	2910	2518	2521	2317	2788	2780	1515
In House Usage	0	0	308	367	264	280	394	438
TOTAL USAGE	5760	5041	4921	4870	4227	4492	4721	4415
OverDrive (digital media)	1144	1254	1021	960	1095	1093	1209	1021
Kanopy (digital streaming)	40	46	34	55	47	43	73	82
TOTAL USAGE (digital)	1184	1300	1055	1015	1142	1136	1282	1103
% childrens'	0.50	0.42	0.43	0.41	0.39	0.32	0.33	0.34
% adults'	0.50	0.58	0.51	0.52	0.55	0.62	0.59	0.56
% in house	0.00	0.00	0.06	0.07	0.06	0.06	0.08	0.10
TOTAL MATERIALS ADDED								
Materials added	153	137	61	105	93	230	65	69
eAudio titles added	0	0	0	2	45	0	2	2
eBook titles added	0	0	0	4	75	0	13	4
Patron Count	5378	5319	5741	5336	4359	4909	4861	4832
Self-Checkout	0	0	0	157	304	186	250	288
Swaps	183	158	209	222	134	249	219	133
Website Users	858	971	1112	1356	1246	1719	2088	2203
Website Sessions	1712	1701	2000	1867	2200	2272	2807	2683
Internet/computer usage	469	780	485	335	333	331	431	386
Wireless	587	745	838	641	542	688	665	638
Ref Transactions	1098	1050	797	832	436	831	990	937
Ref Questions	78	105	150	124	63	151	109	70
ILL's Received	14	22	21	16	22	30	37	41
ILL's Loaned	0	0	0	0	1	2	0	2
Legal Kiosk	9	18	17	18	17	27	18	21
Curbside Pickups	52	39	0	0	0	0	0	0
Curbside Returns	49	36	0	0	0	0	0	0
Curbside Patrons	25	13	0	0	0	0	0	0
Ref/Audlt/Comp/FABC/Craft	27	32	54	49	35	31	28	33
Book Bingo Raffle Tickets	0	0	199	0	0	0	0	0
Tales with Pebbles	47	28	24	18	5	1	0	0
Babytime	0	51	231	96	79	105	111	84
Story Time	0	46	224	96	101	110	148	81
Summer Reading Program	576	0	0	0	0	0	0	0
Boarding School (Game Day)	0	0	0	30	8	22	20	11
Holiday Parties/Special Events	0	0	0	0	0	113	0	95
Teen Club/Teen Party	0	0	0	0	0	0	0	0