

4/7/26

Librarian's Report

Submitted by: Kimberly Thomas

Building:

11/18/25 roof leak update: Our POOL PACT insurance has approved repairs to all areas that leaked. They accepted an estimate from Nevada Exteriors to complete the work. They will be removing and replacing the concrete tiles and the underlayment on the entire slope of the roof on the areas where each of the leaks were occurring. I have not yet heard a start date for the work or the status of the building permit they are required to get. My last communication about this was on Monday, 4/6/26 and I have not heard anything else back yet.

Technology:

Reference staff created handouts with the email addresses to send to the Princh/Envisionware mobile print system. This information is also now available on our website. Patrons can send directly to the print release station via email if they wish. Staff also set up instructions to help patrons with self-serve printing.

Collection:

Our Nonfiction weeding is still in process.

Our Youth nonfiction has been weeded and our Youth Department Head placed the first of two orders with a \$4,998 grant for updating that section. We set up processing with the vendors, to include catalog records and physical processing (barcodes, spine labels, property labels) so there will be significantly less staff time involved in getting them from unboxing to the shelf and less wait time for patrons to check them out. The two vendors we are using for the Youth project do the processing for free.

Staff have begun weeding the Fiction section, starting with the paperbacks. These books were in poor condition and had either never been checked out, or not at all recently.

We have been working on getting standing orders and selection lists set up with new vendors. We have ordered extra large print materials, and have an order of books submitted through Ingram Library Services, and Blackstone Publishing. We get our audiobooks from Blackstone, but they also offer hardcover books. I am working on getting processing set up with as many of our vendors as possible.

Staff Training:

Our Reference Department Head is still working on his 12 week cataloging class through ALA E-courses.

Our Youth Services Department Head completed a webinar about library websites.

Two Circulation staff members viewed a webinar on weeding library collections.

Our Head of Circulation has started her first 6 week cataloging class through Library Juice Academy.

The Nevada State Library, Archives, and Public Records has free courses available through various partners, including Library Juice Academy, ALA Elearning, Infopeople, and Webjunction, and ended up paying for the cataloging course. The state only pays for courses that are not being applied toward Nevada Public Librarian Certification. Any staff who are not working toward the Public Librarian certification, or are not applying a particular class toward the certification, are eligible for the free courses, as long as the course is \$250 or less and the staff member completes a survey when the class is over.

Events:

April 11 we have an Adult Craft class from 10:30 – 11:30 am to create decorative plant pots using book pages.

April 18, we have a Cyber Security talk from 1 – 2 pm geared towards helping our community stay safe online.

Also on April 18, we have E-Waste Recycling by Nevada State Recycle behind the library from 10 am – 1 pm.

The Youth Department will be at the Bob Rudd Center for Earth Day on Saturday, April 18, from 10 am – 3 pm.

Tales with Pebbles will be returning May 19th.

MATERIALS WITH USAGE July 1, 2025 - June 30, 2026

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar			
TOTAL USAGE	6944	6341	5976	5885	5369	5628	6003	5518	6674			
Childrens'	2881	2131	2095	1982	1646	1424	1547	2462	2016			
Adults'	2879	2910	2518	2521	2317	2788	2780	1515	2681			
In House Usage	0	0	308	367	264	280	394	438	457			
TOTAL USAGE	5760	5041	4921	4870	4227	4492	4721	4415	5154			
OverDrive (digital media)	1144	1254	1021	960	1095	1093	1209	1021	1347			
Kanopy (digital streaming)	40	46	34	55	47	43	73	82	173			
TOTAL USAGE (digital)	1184	1300	1055	1015	1142	1136	1282	1103	1520			
% childrens'	0.50	0.42	0.43	0.41	0.39	0.32	0.33	0.34	0.39			
% adults'	0.50	0.58	0.51	0.52	0.55	0.62	0.59	0.56	0.52			
% in house	0.00	0.00	0.06	0.07	0.06	0.06	0.08	0.10	0.09			
TOTAL MATERIALS ADDED												
Materials added	153	137	61	105	93	230	65	69	102			
eAudio titles added	0	0	0	2	45	0	2	2	2			
eBook titles added	0	0	0	4	75	0	13	4	6			
Patron Count	5378	5319	5741	5336	4359	4909	4861	4832	5816			
Self-Checkout	0	0	0	157	304	186	250	288	763			
Swaps	183	158	209	222	134	249	219	133	162			
Website Users	858	971	1112	1356	1246	1719	2088	2203	312			
Website Sessions	1712	1701	2000	1867	2200	2272	2807	2683	381			
Internet/computer usage	469	780	485	335	333	331	431	386	428			
Wireless	587	745	838	641	542	688	665	638	780			
Ref Transactions	1098	1050	797	832	436	831	990	937	908			
Ref Questions	78	105	150	124	63	151	109	70	44			
ILL's Received	14	22	21	16	22	30	37	41	38			
ILL's Loaned	0	0	0	0	1	2	0	2	0			
Legal Kiosk	9	18	17	18	17	27	18	21	23			
Curbside Pickups	52	39	0	0	0	0	0	0	0			
Curbside Returns	49	36	0	0	0	0	0	0	0			
Curbside Patrons	25	13	0	0	0	0	0	0	0			
Ref/Audit/Comp/FABC/Craft	27	32	54	49	35	31	28	33	33			
Book Bingo Raffle Tickets	0	0	199	0	0	0	0	0	0			
Tales with Pebbles	47	28	24	18	5	1	0	0	0			
Babytime	0	51	231	96	79	105	111	84	200			
Story Time	0	46	224	96	101	110	148	81	158			
Summer Reading Program	576	0	0	0	0	0	0	0	0			
Boarding School (Game Day)	0	0	0	30	8	22	20	11	10			
Holiday Parties/Special Event	0	0	0	0	0	113	0	95	0			
Teen Club/Teen Party	0	0	0	0	0	0	0	0	0			