

Draft
Library Board Meeting
Minutes July 13, 2026

1. Call to order

Meeting called to order at 10:00 am.

2. Members Roll Call

In attendance: Chair Michael Runion, Vice Chair Christopher Salute, Secretary Ann Underdahl, Trustee Terri Bell, Director Kimberly Thomas, Acting Assistant Director Jennifer, Head of Circulation Barbara.

3. Pledge of Allegiance

Kelly Green led the Pledge of Allegiance.

4. GENERAL PUBLIC COMMENT (FIRST): * (Action will NOT be taken on matters considered during this period until specifically included on an agenda as an action item.)

Helen Schneider stated that she read the meeting minutes from June, and she will have to see if she is entitled to money from serving on the library board. She also said that she donated more books to the library.

Kelly Green said that if money is being given to past board members for serving, she would like to donate hers to the Summer Reading Program.

5. Trustee/Director/Liaison Comments: - This item is limited to announcements, brief discussions of public comments, correction of factual inaccuracies, direction to staff, or topics proposed for future board meetings. (Lengthy deliberation of topics not on the agenda is prohibited by the Nevada Open Meeting Law).

Director Thomas had no comment.

Trustee Bell had no comment.

Secretary Underdahl mentioned a post that appeared on Facebook from someone who said they can't find anything for her children to do since she moved to Pahrump. She stated that many people mentioned the library's children's programs, the teen area, and how wonderful the library is since it was renovated. She believes that the library's efforts get noticed and kudos to the director for all of the wonderful changes that benefit the community.

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Chair Runion echoed Secretary Underdahl's comments.

Vice Chair Salute said that the meet and greet with Director Thomas and Trustee Bell went great, and he is working on a marketing flyer.

Chair Runion commented on Ms. Schneider and Ms. Green's comments, regarding paying former board members. He stated that while he doesn't like the idea, we are guided by the NRS. He appreciated that Ms. Green would be willing to donate it back to the library.

Vice Chair Salute said that a future meeting item will include a waiver that board members can sign to waive their right to ask for that money.

Chair Runion stated that another thing that they will be proposing is a 90-day limit. Instead of reaching back over your entire term, it would have to be requested within 90 days of the meeting.

Secretary Underdahl said that board members were provided with a copy of the NRS statute, and as she read it, we were not forced to comply. A person could legally ask for the money, but it is at the discretion of the board, which is why she and Trustee Morris voted against it. She stated that the individual mentioned that he had asked for it while he was on the board, but it was not added to the agenda. He told Secretary Underdahl that rather than going month by month, he felt it was more practical to have the county cut one check rather than several during the course of his tenure.

6. Approval of July 13, 2026 Agenda (Non-action item)

Item 7 was struck.

Without objection, the July 13, 2026 agenda was approved.

7. **For Possible Action:** Emergency Items

Item 7 is struck as there were no emergency items.

8. **For Possible Action:** Discussion and deliberation to approve or amend and approve the meeting minutes for June 8, 2026.

Chairman Runion makes a motion to accept the meeting minutes for June 8, 2026.

Secretary Underdahl seconds.

The item was opened for public comment. There was none. Public comment was closed for item 8.

Item moves onto board comments. There were none.

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Chair Runion calls the question. Chairman Runion, Vice Chair Salute, Secretary Underdahl and Trustee Bell all vote yes. The measure passes 4-0, with one absent.

9. **Presentation:** Treasurer's Report by Kimberly Thomas for discussion of monthly expenditures and revenue for June 2026 through July 2026.

Director Thomas reads from her report as found in the backup.

10. **For Possible Action:** Discussion and deliberation to approve or amend and approve payment vouchers for June 2026 through July 2026.

Director Thomas reads from her report as found in the backup.

Chair Runion makes the motion.

Vice Chair Salute seconds.

The item was opened for public comment. There was none. Public comments were closed.

Director Thomas has no comment.

Trustee Bell has no comment.

Secretary Underdahl has no comment.

Vice Chair Salute has no comment.

Chair Runion said the report is easy to understand.

Chair Runion calls the question. Chairman Runion, Vice Chair Salute, Secretary Underdahl and Trustee Bell all vote yes. The measure passes 4-0, with one absent.

11. **Presentation:** Librarian's Report by Kimberly Thomas for discussion on library activity for June 2026 through July 2026. Report activities include staff activities and training, library project updates, patron traffic, books checked out, books returned, fees collected, STEAM, internet use, website usage and materials added.

Director Thomas reads from her report as found in the backup.

Vice Chair asked how long board member terms were, and Chair Runion answered they were four years.

Secretary Underdahl stated that she had a friend who attended the bedazzling event and she really enjoyed it.

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Chair Runion said he is excited about the oral history program and has some people that he will send to participate in it once it is in place.

The item was opened for public comment. There was none. Public comments were closed.

When asked if he would like that stats read by Director Thomas, Chair Runion said there is no need. With that, item 11 was closed.

12. **For Possible Action:** Discussion and deliberation on placing a Naloxone box provided by the Nye Communities Coalition in the library.

Vice Chair Salute made the motion to place a Narcan box in the library.

Secretary Underdahl seconded the motion.

Item was opened for public comment.

Kelly Green said that when she volunteered at a RAM clinic, she was shown how to administer Narcan. She stated that it doesn't interact with any other drugs and that it saves lives. She also said that sometimes people who overdose are not addicts but people who are prescribed medication. She said that people might be concerned that they could get sued if something goes wrong, but that isn't the case because of the Good Samaritan law. She thinks it would be good to have this available.

Helen Schneider said it is better to have it and not use it, than to not have it and need it.

Michael Quattrocchi said that it only affects opioids, so it won't affect someone adversely if they are on something else because it blocks the opioid receptor to reverse the overdose.

The dispenser is like a newspaper box, doesn't require any power but does have to be inside due to temperature constraints.

Trustee Bell asked who will monitor and fill the box, and can people come in and take one or two at a time. Mr. Quattrocchi stated that the coalition will come in once a month to refill it and check the expiration dates on them. If they are close to expiring, they will be replaced with new ones. He said that people can take as many as they want and it isn't unusual for someone to take three to five, because if someone is taking a lot of opioids it will likely take more than one dose to bring them out of it. He also mentioned that they would offer training on how to administer it. Director Thomas stated that the conversation she had with Amy from the coalition was about placing the box here, not about the staff being required to administer it. Mr. Quattrocchi said that the box is just for people to come and grab it if they want it. He said that in addition to the naloxone, they will also put in Deterra bags which can be used to dispose of expired or unused medications.

Secretary Underdahl said that she lost her son-in-law to an accidental overdose when he was recovering from surgery, so it isn't something that only affects addicts.

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Vice Chair Salute stated that because his wife works at the coalition and he is on the advisory board there, he would be abstaining from this vote. He said that when someone is going through chemo, they will lose weight and that when that weight is lost, the opioid that was prescribed to them was not re-prescribed. So, when you lose 100 pounds and you are taking the same amount of opioid, you overdose but taking the naloxone will save their lives. Chair Runion said that he was a medic for 10 years and has administered more Narcan than anybody in the room, all put together, and believes it is a great drug. He then called the question.

Chairman Runion, Secretary Underdahl and Trustee Bell all vote yes. Vice Chair Salute abstained. The measure passes 3-1-0, with one abstention and one absent.

13. GENERAL PUBLIC COMMENT (SECOND): * (Action will NOT be taken on matters considered during this period until specifically included on an agenda as an action item.)

Ginny Okawa said thank you for the backup and adding the second public comment. She said there are good things happening at the library.

Kelly Green also thanked the board for having the second public comment as well.

Ginny Okawa came back up and said that she appreciates the atmosphere and energy at the library and with the board.

There were no further comments and the item was closed.

14. Trustee/Director/Liaison Comments: - This item is limited to announcements, brief discussions of public comments, correction of factual inaccuracies, direction to staff, or topics proposed for future board meetings. (Lengthy deliberation of topics not on the agenda is prohibited by the Nevada Open Meeting Law).

Director Thomas had no comment.

Trustee Bell said that she went to the community outreach meeting at the Salvation Army and was amazed by what there is going on here, and she made a lot of connections. She also thanked Vice Chair Salute for setting them up at the July 4th event and being able to talk to 30 people and make a difference to them. She said she is looking forward to the next adventure and is very glad to be here.

Secretary Underdahl said she is honored to be part of the community. She stated that there used to be a lot of negative energy at the meetings, and the public was told what was going to happen regardless of public comment. She said that there are a lot of facilities and activities that the library has that can add value to the public. She stated that she forgot

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about the meeting that Trustee Bell mentioned, but it is a great way to meet with the other local groups and talk about what is coming up.

Vice Chair Salute said he loves the energy. He stated that the service of a board should start with accountability, and he didn't see that when he first started attending meetings. He is happy that the library is getting out into the community. He mentioned that there was a general coalition meeting the following day, if the marketing liaison wanted to attend. He said that at one point the library had copies of the Pahrump Life Magazine, and he had a rack and copies to bring in to set up. Also, if there is anything that the library would like to put in it, he can do it at his cost.

Chair Runion addressed comments made by the public and apologized for what they went through. He said that we all want to get to the same place in the end, we might not have the same route, but we all want to get there in the end. He encouraged them to contact him and that he appreciates the public feedback. He stated that he needs to meet with Director Thomas regarding the IT liaison or IT coordinator position, because there is a need, especially with the oral history program and to help bring down the cost of Network Savants.

15. Adjournment

Meeting adjourned at 10:48 a.m.