

## **Board Meeting Minutes – 2/12/2024 - DRAFT**

The meeting started with an invocation and then the Pledge of Allegiance (Item 3).

**Item 1- Call to Order:** The meeting is called to order at 10:04 AM.

**Item 2- Members Roll Call:** Present are Board of Trustee member Dee Mounts, Board of Trustee member Dave Ochenreider, and Chairman John Shewalter (Board of Trustee member Matt Morris was absent from the meeting and Vice Chairman Brian Shoemake resigned his position on the Board for personal reasons). Also present are Library Director Vanja Anderson, Assistant Director Shanna Gibbons, Head of Youth Services Alysha Wogee, Head of Reference Services Andrew Karneges, liaison Commissioner Frank Carbone, and Michelle Nelson from the District Attorney's office. In addition, members of the public are present.

**Item 3- The Pledge of Allegiance** was recited prior to the call to order.

### **Item 4- Trustee/Director/Liaison Comments:**

Frank Carbone thanks Vanja for her weekly reports because it helps him understand what's going on at the library. He says on the 16th of February some Board members' terms are up (Matt Morris and Dave Ochenreider) and new people will be selected (unless Morris and Ochenreider reapply and are selected again).

### **Item 5- Approval of the Agenda:**

The agenda is approved.

### **Item 6- General Public Comment:**

There are no comments.

### **Item 7- Emergency Items**

There are no public comments. There are no Board comments.

**Item 8- For Possible Action:** Discussion and deliberation to approve or amend and approve the meeting minutes for January 8, 2024.

Dave Ochenreider makes a motion to approve the meeting minutes for January 8, 2024.

John Shewalter seconds the motion.

No public or Board comments.

**Item 9- Presentation of the Treasurer's Report:** Library Director Vanja Anderson presents the treasurer's report on expenditures for January 2024, as found in the backup.

John Shewalter asks Vanja to have the totals on page 8 match the totals on page 9.

### **Item 10- Approval of the Vouchers**

Dave Ochenreider makes a motion to approve the vouchers for January 2024 through February 2024 and Dee Mounts seconds the motion.

Item 11

No public comments.

John Shewalter says he has his usual question (asking about petty cash). Vanja says there is nothing unusual in petty cash. She says she has been including in the weekly reports any large purchases which are included in petty cash and everything else for this month is reimbursements.

Measure passes 3-0.

**Item 11- Presentation of Librarian's Report:**

Vanja reads her report that can be found in the backup.

John Shewalter asks why glass needed to be replaced by the front door. Vanja replies that somebody threw a rock at it. Shewalter asks if the video of the incident has been given to police. Shanna Gibbons responds that the perpetrator was wearing a hooded sweatshirt and his face is not visible. Shewalter says the police may be able to identify him based on his clothing.

Shanna Gibbons reports the statistics for January 2024 which can be found in the backup.

Alysha Wogee reads the statistics for the children's programs which can be found in the backup.

John Shewalter thanks Vanja for the weekly reports, he says they are very helpful.

Shewalter asks what is going on with tutoring/microschooling. Vanja responds that she is still trying to find people who can be tutors. Shewalter mentions that there was a complaint about some doors being locked and that those doors must be unlocked during business hours. Shanna responds that people can exit through those doors, they just can't enter through them. Shewalter asks Vanja to check with the Fire Marshal to make sure it is OK that those doors are locked from the outside.

John Shewalter expresses his concerns about possible changes to the dog reading program and says he will not vote for any changes.

Shewalter expresses his concern about the condition of the driveways. Frank Carbone says he will talk about the situation with the driveways when it is his turn to speak.

Shewalter asks if the library could donate books to the jail. Shanna says the library used to do that a long time ago. Frank Carbone says the jail has a library with a lot of books and it would be worth visiting the jail to see what books they already have to know what kinds of books to donate.

**Item 12- For Possible Action:** Discussion and deliberation to acknowledge the findings of fact and conclusions of law of the Attorney General in the Opinion of the Attorney General File No. 13897-455 whereby the Open Meeting Law was violated in that the interruptions during public comment at the Board's August 8, 2022, meeting rose to the level of a public comment restriction that was applied based upon viewpoint in violation of NRS 241.020(3)(d)(7).

John Shewalter makes a motion to acknowledge the findings of fact and conclusions of law of the Attorney General in the Opinion of the Attorney General File No. 13897-455 and Dee Mounts seconds the motion.

Michelle Nelson explains that this item was added to the agenda by the District Attorney's Office regarding the Attorney General's opinion that violations of open meeting law were made but it was the

Attorney General's opinion that the violations were not willful and that action was taken by the Board to mitigate the severity of the violations and that foregoing prosecution was in the best interest of the public, so all that needs to be done by the Board is to acknowledge the findings of fact and conclusions of law.

Public comment:

C.J. Stevens, a complainant in this case, says that the claim that this was attempted to be mitigated is totally false. She says that John Shewalter was sitting next to Brian Shoemake when Shoemake made his inappropriate comments and said nothing. Ms. Stevens says a second person got up to speak and Shewalter said nothing. Then a third person got up to speak, Steve Bacus, and when Shoemake started getting confrontational with Bacus, only then did Shewalter call for a 5 minute recess. She says when the Board returned from the recess, nothing was said. The situation was never mitigated. Ms. Stevens goes on to mention that John Shewalter is under investigation for creating a hostile work environment at which point Michelle Nelson interrupts her telling her that she needs to keep her comments limited to the opinion of the Attorney General. Ms. Stevens then starts making personal attacks against John Shewalter and Brian Shoemake at which point she is interrupted again by Michelle Nelson who tells her that personal attacks are inappropriate and a violation of open meeting law and she needs to keep her comments limited to the opinion of the Attorney General. Ms. Stevens then directs her comments toward Commissioner Frank Carbone and tells him to stop making inappropriate political appointments of people to the Library Board, especially those who are unqualified, and to pick people who have executive level knowledge and can run the library.

Board comment:

Dave Ochenreider says this is another proof that there is no justice. He says that the Board didn't have the opportunity to know that these charges were made against them. He says the Constitution does not exist in open meeting laws. He says that the Board spends their time here and gets ready for these meetings at which point Michelle Nelson interrupts. Ochenreider then says, "I'm sorry. I don't get to talk. Another open meeting law. I pass."

The Board then votes. The result is 2-1 (Dee Mounts and John Shewalter voted in favor, Dave Ochenreider voted against).

Michelle Nelson asks John Shewalter to call a recess. (Time is 10:47 AM).

The meeting reconvenes at 11:00 AM.

Michelle Nelson explains that the purpose of the recess was because she needed to confer with the District Attorney to confirm that a 2-1 vote is enough to pass the acknowledgement.

The acknowledgement passes 2-1.

**Item 13- For Possible Action:** Discussion and deliberation to acknowledge the findings of fact and conclusions of law of the Attorney General in the Opinion of the Attorney General File No. 13897-421 whereby the Open Meeting Law was violated 1) in its June 18, 2021 meeting agenda (item No. 11 ) by failing to sufficiently describe the nature of the business to be considered, specifically former Director Susan Wonderly's possible placement on administrative leave, 2) in its June 18, 2021 meeting by placing former Director Susan Wonderly on administrative leave during a closed session, and 3) by failing to

publish an agenda for its June 22, 2021 board meeting and failing to ensure the June 22, 2021 board meeting was open to the public.

John Shewalter makes a motion to acknowledge the findings of fact and conclusions of law of the Attorney General in the Opinion of the Attorney General File No. 13897-421 and Dave Ochenreider seconds the motion.

Public comment:

C. J. Stevens says that Susan Wonderly wanted to be at the board meeting today and to speak, but her father is passing away and she could not be here.

Michelle Nelson says that generally speaking a person is not allowed to make a comment on behalf of someone else.

C.J. Stevens says that regarding the comment from the Attorney General that it was not willful, Ms. Stevens says she was at that meeting and it was willful. The Board's actions to put her on administrative leave two weeks before her 20 year retirement was very willful and spiteful and vindictive.

Board comment:

Dave Ochenreider says this is selective in what the Board did. He says the Board did not follow all the rules but what is looked at and what happened are two different things.

John Shewalter says the world is an imperfect place and mistakes get made. Those things were corrected. He encourages people to read the actual text of the Attorney General's decision which can be found in the backup.

The acknowledgement passes 3-0.

**Item 14- Trustee/Director/Liaison Comments:**

Commissioner Frank Carbone says that he and the Public Works Director have come to look at the driveways at the library several times. Carbone says that unfortunately the library is lower than the road and lower than all of the other properties around it. To fix the problem of large puddles forming on the driveways after it rains, the driveways would have to be elevated which would cost a lot of money. He said there are other possible solutions as well which are being looked into.

Carbone thanks all of the library staff for everything they are doing and says he is very proud of what the library has done.

Dee Mounts thanks Brian Jacobs for coming and performing the invocation. She says the reading with dogs program is still being worked on and if money from the county doesn't come through, then there will be a fundraiser. She says it is a great program and will be placed on a future agenda.

Dave Ochenreider thanks everyone for coming and says that the Board listens to what people say and takes it into consideration.

John Shewalter thanks Commissioner Carbone for the update on the driveways. He says, regarding the dog reading program, that Vanja said it would cost \$450 to train each person for the program. Vanja says that number was supplied by Tynia Dickson. Shewalter suggests that Vanja find out if the county can

reimburse people who complete the training. He thanks everyone for coming. He again encourages everyone to read the information in the backup.

**Item 15- Adjournment** at 11:14.

Expense Report

Feb-24

FY 24	Current	Year to Date	Budget	Balance	% of Budget	% Remain	Period	
5311 Operating Expense								
Books	\$ 2,420.25	\$ 26,892.76	\$ 50,000.00	\$ 23,107.24	54%	46%	8	
Audio	\$ 2,809.13	\$ 2,344.20	\$ 12,000.00	\$ 9,655.80	20%	80%	8	
Computer Software Programs	\$	\$ 11,516.00	\$ 15,000.00	\$ 3,484.00	77%	23%	8	
	\$	\$ -	\$ 8,000.00	\$ 8,000.00	0%	100%	8	
Operating Expenses Monthly Amount:							\$ 5,229.38	
Operating Expenses Total Amount:							\$ 40,752.96	
5312 Office Expense								
Office	\$ 443.75	\$ 3,947.87	\$ 10,000.00	\$ 6,052.13	39%	61%	8	
Cleaning	\$	\$ 1,979.33	\$ 6,000.00	\$ 4,020.67	33%	67%	8	
Office Expenses Monthly Amount:							\$ 443.75	
Office Expenses Total Amount:							\$ 5,927.20	
5321 Advertising	\$ 183.00	\$ 512.00	\$ 3,000.00	\$ 2,488.00	17%	83%	8	
5322 Postage	\$ 61.35	\$	\$ 1,000.00	\$ 1,000.00	0%	100%	8	
5331 Travel	\$	\$	\$ 1,000.00	\$ 1,000.00	0%	100%	8	
5335 Training	\$	\$ 246.00	\$ 3,000.00	\$ 2,754.00	8%	92%	8	
5341 Communications								
Telephone	\$	\$ 5,077.17	\$ 11,500.00	\$ 6,422.83	44%	56%	8	
Internet	\$ 195.00	\$ 2,540.18	\$ 9,000.00	\$ 6,459.82	28%	72%	8	
Communications Monthly Amount:							\$ 195.00	
Communications Total Amount:							\$ 7,617.35	
5342 Utilities								
Power	\$ 3,034.02	\$ 22,207.65	\$ 32,000.00	\$ 9,792.35	69%	31%	8	
Water	\$ 604.60	\$ 3,777.88	\$ 7,000.00	\$ 3,222.12	54%	46%	8	
Trash	\$ 170.39	\$ 1,386.52	\$ 3,500.00	\$ 2,113.48	40%	60%	8	
Utilities Monthly Amount:							\$ 3,809.01	
Utilities Total Amount:							\$ 27,372.05	
5352 Building	\$ 500.00	\$ 4,822.89	\$ 35,000.00	\$ 30,177.11	14%	86%	8	
5354 Equipment	\$ 2,664.00	\$ 2,089.57	\$ 15,000.00	\$ 12,910.43	14%	86%	8	
5361 Professional	\$	\$	\$ 6,000.00	\$ 6,000.00	0%	100%	8	
5365 Subscriptions & Due	\$	\$	\$ 3,000.00	\$ 3,000.00	0%	100%	8	
5369 Other Contractual Ser.								
Pest Control	\$ 150.00	\$ 950.00	\$ 3,500.00	\$ 2,550.00	27%	73%	8	
Alarm	\$	\$ 3,152.60	\$ 3,500.00	\$ 347.40	90%	10%	8	
Computer Assit.	\$	\$ 6,948.60	\$ 14,000.00	\$ 7,051.40	50%	50%	8	
Destiny	\$	\$	\$ 4,000.00	\$ 4,000.00	0%	100%	8	
Accountant	\$	\$	\$ 20,000.00	\$ 20,000.00	0%	100%	8	
Other Contractual Services Monthly Amount:							\$ 150.00	
Other Contractual Services Total Amount:							\$ 11,051.20	
5371 Property Insurance	\$	\$	\$ 40,000.00	\$ 40,000.00	0%	100%	8	
3595 Grants	\$	\$ 4,152.07	\$	\$			8	
<b>Total</b>	<b>\$ 13,235.49</b>	<b>\$ 104,543.29</b>	<b>\$ 316,000.00</b>	<b>\$ 211,456.71</b>	<b>33%</b>	<b>67%</b>	<b>8</b>	
5110 Salaries	\$ 39,895.45	\$ 321,186.32	\$ 615,000.00	\$ 293,813.68	52%	48%	8	
Benefits	\$ 19,503.08	\$ 158,065.95	\$ 269,063.00	\$ 110,997.05	59%	41%	8	
Salaries and Benefits Monthly Amount							\$ 59,398.53	
<b>Grand Total</b>	<b>\$ 85,869.51</b>	<b>\$ 579,643.49</b>	<b>\$ 1,200,063.00</b>	<b>\$ 620,419.51</b>	<b>48%</b>	<b>52%</b>	<b>8</b>	
5610 Capital	\$	\$ 3,414.00	\$ 757,940.00	\$ 754,526.00	0%	100%	8	

Item 12

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Pahrump Library Expenditures FY 24 Cumulative Account

Budget	July	August	September	October	November	December	January	February	March	April	May	June
Salaries & Wages	31,824.70	70,932.62	110,010.05	167,602.29	205,584.31	224,557.78	281,290.87	321,186.32				
Retirement	8,261.56	19,672.44	31,134.25	48,344.37	59,862.45	65,621.50	82,898.62	94,990.23				
Workers Comp	7,000.00	3,488.25	3,488.25	3,488.25	3,488.25	3,488.25	3,488.25	3,488.25				
Group Insurance	6,608.58	13,216.95	19,825.32	26,433.69	33,042.06	33,042.06	46,258.80	52,867.17				
Medicare	15,000.00	452.40	1,008.42	1,563.98	2,382.50	3,197.50	4,003.37	4,570.81				
Social Security	15,000.00	251.38	564.20	1,251.27	1,474.44	1,584.94	1,904.83	2,140.49				
Unemployment												
Total Labor	884,063.00	47,398.62	108,882.88	166,887.56	249,502.37	331,492.03	419,844.74	479,243.27	0.00	0.00	0.00	-
Operating Expense												
Office Expense	85,000.00	5,177.22	10,418.47	14,225.44	15,312.87	33,045.13	33,276.02	40,752.96				
Advertising	16,000.00			1,380.30	1,670.79	3,469.89	3,677.84	5,927.20				
Postage	3,000.00				122.00	122.00	329.00	512.00				
Travel	1,000.00											
Training	3,000.00						249.00	246.00				
Communications	25,500.00	193.33	2,273.89	3,241.86	3,245.34	7,435.42	7,610.42	7,617.35				
Utilities	39,500.00	4,468.33	5,213.75	10,775.43	15,686.23	21,543.22	24,037.11	27,372.05				
Professional	6,000.00											
Building	30,000.00			1,343.42	1,978.42	3,260.42	4,535.42	4,822.89				
Equipment	15,000.00		96.00	96.00	833.62	1,549.62	2,089.57	2,089.57				
Subscriptions/Dues	3,000.00											
Other Contractual	45,000.00		2,073.50	4,983.40	6,086.31	8,348.37	8,497.83	11,051.20				
Property Insurance	40,000.00											
Grants							4,152.07	4,152.07				
Total Supplies	315,000.00	9,838.88	20,075.61	36,045.85	44,813.58	78,774.07	88,454.28	104,543.29	0.00	0.00	0.00	0.00
Grand Total	1,199,063.00	57,237.50	128,958.49	202,933.41	294,315.95	410,266.10	508,299.02	583,786.56	0.00	0.00	0.00	0.00
Capital Projects				3,414.00	3,414.00	3,414.00	3,414.00	3,414.00				

Pahrump Library Revenues FY 2024 Cumulative

	August	September	October	November	December	January	February	March	April	May	June	Budget
<b>TAXES</b>												
Property	65,464.03	433,482.71	464,764.31	649,260.46	652,657.01	839,111.40	903,592.15					1,125,098.00
<b>INTERGOVERNMENTAL</b>												
Consolidated Tax			15,880.25	30,537.62	46,146.61	59,843.04	74,418.83					
SCCRT Loss												
Grants				12,547.02	14,905.07	18,737.00	18,737.00					
<b>FINES</b>												
Fines and Forfeiture	381.15	813.40	813.40	813.40	1,707.65	1,863.05	2,321.05					
<b>CHARGES FOR SERVICES</b>												
Photo Copies/Fax/ Notary	2,480.30	3,462.85	6,015.25	7,221.95	8,260.40	9,494.94	10,963.12					14,000.00
Miscellaneous/Books	2,830.64	3,860.14	5,114.24	6,490.59	8,526.34	10,065.34	11,457.57					22,000.00
<b>Total Revenues</b>	71,156.12	441,619.10	492,587.45	706,871.04	732,203.08	939,114.77	1,021,489.72	0.00	0.00	0.00	0.00	1,161,098.00
<b>Expenditures</b>												
Salaries and Benefits	108,882.88	166,887.56	249,502.37	306,379.23	331,492.03	419,844.74	479,252.27					
Services and Supplies	20,075.61	36,045.85	44,813.58	63,276.60	78,774.07	88,454.28	110,997.05					
<b>Total Expenditures</b>	128,958.49	202,933.41	294,315.95	369,655.83	410,266.10	508,299.02	590,249.32	0.00	0.00	0.00	875,139.67	
<b>Revenue minus expense</b>	-57,802.37	238,685.69	198,271.50	337,215.21	321,936.98	430,815.75	431,240.40	0.00	0.00	0.00	-875,139.67	
<b>End of year</b>												
<b>Cash in Hand</b>												

Vanja Anderson

Collections for Month of Feb 24

Day	Credit-Ref	Fax-Ref	Copies-Ref	Donations- Misc.	Notary	Donations Circ	Fines-Circ	Misc.-Circ	Used Books	Book-tique	Lost	Raffle	Copies-Circ	Credit-Circ	People	Swap
Thur	1	\$ 4.40	\$ 11.00	\$ 26.40	\$ 2.10	\$ -	\$ 5.00	\$ 20.30	\$ 15.00	\$ 1.00	\$ -			\$ 27.50	198	24
Fri	2	\$ 14.00	\$ 8.00	\$ 49.25	\$ 1.25	\$ -	\$ 7.00	\$ 2.95	\$ 45.00	\$ 3.00	\$ 1.00			\$ 6.75	241	7
Sat	3	\$ 1.00	\$ -	\$ 8.20	\$ 0.15	\$ -	\$ -	\$ 0.60	\$ 38.00	\$ -	\$ -			\$ 24.00	191	3
Sun	4															
Mon	5	\$ 105.40	\$ -	\$ 33.70	\$ 22.98	\$ 45.00	\$ -	\$ 4.20	\$ 21.70	\$ 2.00	\$ 1.00			\$ 7.95	227	29
Tues	6	\$ 32.40	\$ 21.00	\$ 26.20	\$ 7.25	\$ -	\$ 6.00	\$ 17.40	\$ 35.00	\$ 4.00	\$ 1.00			\$ 1.00	215	25
Wed	7	\$ 2.80	\$ 12.00	\$ 69.60	\$ 2.35	\$ 40.00	\$ 20.00	\$ 21.50	\$ 29.00	\$ 14.00	\$ 1.00			\$ 15.00	322	24
Thur	8	\$ -	\$ 1.00	\$ 123.90	\$ 1.05	\$ 10.00	\$ 1.00	\$ 10.80	\$ 22.00	\$ 20.50	\$ -			\$ -	259	23
Fri	9	\$ 1.55	\$ 3.00	\$ 55.80	\$ 0.65	\$ -	\$ 1.00	\$ 6.65	\$ 17.75	\$ 9.00	\$ -			\$ 4.35	225	5
Sat	10	\$ 0.30	\$ -	\$ 18.78	\$ 2.85	\$ -	\$ 9.00	\$ 33.50	\$ 28.00	\$ 8.50	\$ 2.00			\$ 38.00	345	0
Sun	11															
Mon	12	\$ 9.60	\$ 20.00	\$ 38.95	\$ 5.50	\$ -	\$ 1.40	\$ 23.50	\$ 32.50	\$ 8.00	\$ 2.00			\$ 30.90	358	57
Tues	13	\$ 3.80	\$ 6.00	\$ 62.30	\$ 2.10	\$ 10.00	\$ 6.00	\$ 19.85	\$ 21.10	\$ 1.50	\$ -			\$ -	248	9
Wed	14	\$ 7.80	\$ -	\$ 54.50	\$ 2.70	\$ 10.00	\$ 4.00	\$ 4.00	\$ 39.00	\$ 13.00	\$ 1.00			\$ 33.90	320	18
Thur	15	\$ 2.64	\$ 2.00	\$ 77.85	\$ 6.25	\$ 10.00	\$ 0.40	\$ 1.50	\$ 27.60	\$ -	\$ 1.00			\$ 3.00	224	23
Fri	16	\$ 12.44	\$ 8.00	\$ 41.55	\$ 0.50	\$ -	\$ 8.00	\$ 24.65	\$ 23.50	\$ 4.50	\$ 1.00			\$ 1.00	212	1
Sat	17	\$ 4.80	\$ 15.00	\$ 16.75	\$ 0.20	\$ -	\$ 0.10	\$ 25.75	\$ 12.50	\$ 2.00	\$ -			\$ 7.05	171	1
Sun	18															
Mon	19															
Tues	20	\$ 9.40	\$ 7.00	\$ 59.85	\$ 2.25	\$ 30.00	\$ 2.00	\$ 16.80	\$ 27.50	\$ -	\$ 2.00			\$ 186.00	323	13
Wed	21	\$ 37.99	\$ 8.00	\$ 90.15	\$ 3.80	\$ -	\$ 2.00	\$ 24.95	\$ 49.00	\$ 26.50	\$ 1.00			\$ 15.00	431	32
Thur	22	\$ 3.70	\$ 4.00	\$ 73.80	\$ 13.05	\$ 55.00	\$ -	\$ 23.50	\$ 30.50	\$ 13.00	\$ 3.00			\$ 18.30	297	24
Fri	23	\$ 26.80	\$ 3.00	\$ 21.85	\$ 2.15	\$ -	\$ 4.20	\$ 0.30	\$ 15.50	\$ -	\$ -			\$ 8.55	184	2
Sat	24	\$ -	\$ -	\$ 15.95	\$ 0.20	\$ -	\$ -	\$ 7.20	\$ 25.30	\$ 13.00	\$ -			\$ 16.80	289	29
Sun	25															
Mon	26	\$ 45.80	\$ 10.00	\$ 37.30	\$ 4.85	\$ 10.00	\$ 0.80	\$ 22.15	\$ 23.85	\$ 1.00	\$ -			\$ 30.50	318	13
Tues	27	\$ 8.40	\$ 3.00	\$ 31.60	\$ 2.85	\$ -	\$ 7.00	\$ 28.70	\$ 13.00	\$ 4.00	\$ -			\$ 43.10	246	17
Wed	28	\$ 47.80	\$ 6.80	\$ 65.95	\$ 0.90	\$ -	\$ 2.00	\$ 37.55	\$ 24.50	\$ 5.00	\$ 1.00			\$ -	309	10
Thur	29															
Fri																
Sat																
		Credit-Ref	\$ 148.80	\$ 1,100.18	\$ 87.93	\$ -	\$ 220.00	\$ 378.30	\$ 616.80	\$ 153.50	\$ 18.00	\$ -	\$ -	Credit-Circ	\$ 6153	389
			\$ 382.82											\$ 518.65		
		Cash Total	\$ 2,860.41											Credit Total	\$ 901.47	
		Grand Total	\$ 3,761.88													

General Fund Payments

Feb-24

Vendor Name	Item	Recurrence	Amount
A & H Insurance	Insurance	Annual	\$
A to Z Databases	Databases	Annual	\$ 1780.00
AT&T	Phone	Monthly/Annual	\$
Awards Plus	Supplies	As Needed	\$
Baker & Taylor	Books	Monthly	\$ 1686.51
Blackstone Audio	Audio	Monthly	\$
Book Page	Magazine	Yearly	\$
C&S Waste Solutions	Trash	Monthly	\$ 170.39
Center Point Large Print	Books	Yearly / As needed	\$
Comtech Business System	Phone	As Needed	\$
Cutting Edge Lawn Care	Lawn	Monthly	\$
Daniel C. McArthur	Accountant	As Needed	\$
Demco	Supplies	As Needed	\$
EBSCO	Databases	As Needed	\$
Findaway	Audio	Monthly	\$ 388.88
Follet	ebooks	Annual	\$ 733.74
Gale	Books	Monthly	\$ 456.97
Genuine Pest Control	Pest Control	Monthly	\$ 150.00
Great Basin Water	Water	Monthly	\$ 604.60
Grey House Publishing	Books	As Needed	\$
Jon Aire	HVAC	As Needed	\$
Johnson Controls	Alarm	Annual	\$
Kully	Equipment	As Needed	\$
Las Vegas Review Journal	Ads	As Needed	\$ 183.00
Legislative Counsel Bureau	Books	As Needed	\$
Library Store	Supplies	As Needed	\$
Marks Service Center	Supplies	As Needed	\$ 443.75
Mastercraft Electronics	Electronics	As Needed	\$
Nevada Library Cooperative	ebooks	As Needed	\$
Nevada Public Agency Insurance Pool	Insurance	Annual	\$ 500.00
Network Savants	IT	As Needed	\$
Office1	Copies	Monthly	\$ 470.44
Pahrump Valley Glass	Windows	As Needed	\$
Peter's Carpet Cleaning	Carpet	As Needed	\$
Petty Cash	Misc.	Monthly	\$ 1798.35
Pitney Bowes	Supplies	As Needed	\$ 61.35
Proquest	Database	Annual	\$
Public Agency Compensation Trust	Workers Comp	Quarterly	\$
Staples	Supplies	As Needed	\$
State of Nevada Legislative Counsel Bureau	Books	As Needed	\$
Statewide Fire Protection	Inspection	As Needed/Quarterly	\$
Summit	Fire Protection	As Needed	\$
T-Mobile	Hotspots	Monthly	\$ 2664.00
USA Today	Newspaper	As Needed	\$
Userful	Computers	Annual	\$
Valley Electric	Power	Monthly	\$ 3034.02
Valley Electric	Internet	Monthly	\$ 195.00
Vortex	Doors	As Needed	\$
World Book	Books	As Needed	\$

<b>Total</b>		\$	<b>15,321.00</b>
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See Authorization to Pre-Pay Letter

\_\_\_\_\_  
Kelly Green

\_\_\_\_\_  
John Shewalter

\_\_\_\_\_  
Dee Mounts

\_\_\_\_\_  
Matt Morris

\_\_\_\_\_  
Michael Runion

Item 13

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Vendor Name	Item	Recurrence	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
A and H Insurance	Insurance	Annual				\$ 32,225.22									
ALA	Professional Org	Annual													
ARSL	Professional Org	Annual													
Amazon	Books/Equipment	As needed	\$ 135.99												
AT&T	Phone	Monthly						\$ 1,386.77							\$ 1,780.00
AT&T	Database Service	Annual													
Awards Plus	Supplies	As Needed													
Baker & Taylor	Books	Monthly	\$ 1,476.72	\$ 1,614.89	\$ 326.60	\$ 1,224.05	\$ 332.17	\$ 926.95	\$ 1,194.90	\$ 1,206.94	\$ 4,189.02	\$ 383.88	\$ 1,506.51	\$ 1,123.45	\$ 1,686.51
Blackstone Audio	Audio	Monthly	\$ 548.94	\$ 331.05	\$ 231.74	\$ 399.62	\$ 446.49	\$ 719.41				\$ 402.00		\$ 2,248.64	
Book Page	Magazine	Yearly													
C&S Waste Solutions	Trash	Monthly	\$ 155.28		\$ 160.14	\$ 315.42	\$ 156.53	\$ 169.20	\$ 169.20	\$ 164.67	\$ 2,869.20	\$ 335.06	\$ 170.39		\$ 170.39
Center Point Large Print	Books	Yearly/As Needed				\$ 2,869.20									
Comtech Business Systems	Phones	As needed						\$ 250.00			\$ 125.00				
Cutting Edge Lawn Care	Lawn	Monthly	\$ 180.00	\$ 180.00	\$ 940.00	\$ 585.00	\$ 180.00	\$ 180.00	\$ 275.00	\$ 275.00	\$ 405.00	\$ 225.00	\$ 315.00		
Daniel C. McArthur	Accountant	As Needed	\$ 2,380.00			\$ 11,829.00	\$ 915.00								
Demco	Supplies	As Needed				\$ 424.82			\$ 641.80						
EBSCO	Database Service	As Needed		\$ 608.81	\$ 468.12	\$ 4,675.00	\$ 221.11	\$ 56.41		\$ 6,841.00					
Findaway	Audio	Monthly	\$ 848.76		\$ 803.76		\$ 409.88	\$ 1,164.66		\$ 377.88		\$ 401.88		\$ 1,020.64	\$ 388.88
Follet	ebooks	Yearly	\$ 649.83			\$ 432.88									\$ 733.74
Gale	Books	Monthly	\$ 365.12	\$ 633.74	\$ 312.34	\$ 588.39	\$ 344.98	\$ 316.12	\$ 873.16	\$ 488.67	\$ 462.08	\$ 657.67	\$ 474.20	\$ 296.10	\$ 456.97
Genuine Pest Control	Pest Control	Monthly	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 350.00
Great Basin Water	Water	Monthly	\$ 611.82	\$ 619.44	\$ 599.00	\$ 623.92	\$ 601.49	\$ 597.22	\$ 1,173.44	\$ 1,206.54	\$ 874.99	\$ 1,155.73	\$ 901.81	\$ 589.75	\$ 604.60
Grey House Publishing	Books	As Needed													
Industrial Light and Power	Lights	As Needed	\$ 11,495.00		\$ 9,611.00										
JonAire	HVAC	As Needed			\$ 2,900.00		\$ 2,313.00				\$ 292.00		\$ 960.00		
Johnson Contoris	Alarm	As Needed				\$ 952.19			\$ 2,221.60					\$ 1,873.37	
Las Vegas Review Journal	Ads	As Needed	\$ 244.00		\$ 244.00	\$ 915.00	\$ 244.00				\$ 122.00	\$ 244.00	\$ 451.00	\$ 183.00	\$ 183.00
Legislative Counsel Bureau	Books	As Needed						\$ 125.00							
Library Store	Supplies	Bi-Annual				\$ 331.05					\$ 192.20				
Kully	Equipment	As Needed													
Mark's Service Center	Supplies	As Needed	\$ 198.80	\$ 733.31		\$ 169.00	\$ 254.40		\$ 503.25	\$ 503.25	\$ 798.15	\$ 119.00	\$ 534.90		\$ 443.75
Mastercraft Electronics	Electronics	As Needed					\$ 1,024.00							\$ 469.00	
Nevada Library Cooperative	ebooks	Annual				\$ 4,000.00									
Nevada Public Agency Insurance Pool	Insurance	As Needed				\$ 500.00	\$ 500.00								\$ 500.00
Network Savants	IT	As Needed	\$ 186.47	\$ 634.47	\$ 2,526.92	\$ 552.82	\$ 1,923.00	\$ 688.30	\$ 952.91	\$ 1,736.52	\$ 375.00			\$ 330.00	
Office1	Copies	Monthly	\$ 481.32	\$ 981.00	\$ 96.00	\$ 449.02	\$ 96.00	\$ 96.00		\$ 737.62	\$ 591.00		\$ 593.95	\$ 106.00	\$ 470.44
Pahrump Valley Disposal	Trash	Monthly									\$ 1,518.42				
Pahrump Valley Glass														\$ 287.47	
Peter's Carpet Cleaning	Carpet	As needed	\$ 5,000.00												
Petty Cash	Misc.	Monthly	\$ 2,053.48	\$ 2,490.10	\$ 554.39	\$ 4,162.84	\$ 4,713.47	\$ 3,116.19	\$ 1,811.57	\$ 1,728.94	\$ 2,650.11	\$ 1,525.34	\$ 4,039.66	\$ 3,816.57	\$ 1,798.35
Pitney Bowes	Supplies	As Needed	\$ 61.08			\$ 122.06	\$ 35.00		\$ 61.08		\$ 35.00			\$ 96.08	\$ 61.35
Proquest	Database	Annual				\$ 1,556.60									
Public Agency Compensation Trust	Workers Comp	As Needed					\$ 3973.5	\$ 5,113.50							
Sprint	Hotspots	Monthly	\$ 689.10	\$ 690.10	\$ 690.10	\$ 690.90	\$ 690.10	\$ 690.10	\$ 690.10	\$ 700.00					
Staples	Supplies	As Needed	\$ 200.86	\$ 200.86	\$ 155.10	\$ 231.20	\$ 509.60	\$ 174.00					\$ 567.43		
State of Nevada Legislative Counsel Bureau	Books	As Needed	\$ 594.50												
Statewide Fire Protection	Inspection	As Needed/Quarterly	\$ 1,520.00		\$ 95.00	\$ 1,580.00		\$ 1,615.00			\$ 585.00				
Summit	Fire Protection	As needed										\$ 700.00			\$ 2,664.00
T-Mobile	T-Mobile														
USA Today	Newspaper	As needed			\$ 398.55										
Userful	Computers	Yearly	\$ 3,585.00			\$ 2,390.00									
Valley Electric	Power	Monthly	\$ 2,978.24	\$ 2,697.08	\$ 2,174.36	\$ 592.70	\$ 2,795.76	\$ 2,752.09	\$ 4,968.73	\$ 3,917.54	\$ 3,194.61	\$ 2,910.94	\$ 2,423.50	\$ 3,334.94	\$ 3,034.02
Valley Electric	Internet	Monthly	\$ 187.78	\$ 187.78	\$ 185.00	\$ 370.00	\$ 185.00	\$ 190.08		\$ 215.00	\$ 195.00	\$ 175.00	\$ 175.00	\$ 195.00	\$ 195.00
Vortex	Doors	As Needed				\$ 559.00									
World Books	Books	As Needed				\$ 920.55									

Pahrump Community Library District  
Doris Shirky, Founder  
701 East Street Pahrump, NV 89041  
775-727-5930 Fax 775-727-6209

John Shewalter – Chairman  
Dee Mounts – Secretary  
Kelly Green – Trustee  
Matt Morris – Trustee  
Michael Runion - Trustee

#### LIBRARIAN'S REPORT

March 11, 2024

We had issues with a patron complaining about noise in the library. He said one of the staff members at Circ was talking too loudly and he thought someone's sandals made too much noise which ended up getting in an argument between him and the other patron. He was escorted out by security.

**BUILDING NEWS:** Commissioner Carbone stopped by to let us know about the possibility of having vacuum truck. I was told because our puddle is so shallow that that option would not work.

**EMPLOYEES:** Andrew has decided to resign from his position as Reference Head. We have interviewed four other individuals and a candidate has been chosen.

Item 14

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**MATERIALS WITH USAGE July 1, 2023 - June 30, 2024**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb
<b>TOTAL USAGE</b>	<b>6519</b>	<b>6973</b>	<b>6467</b>	<b>6660</b>	<b>6483</b>	<b>5901</b>	<b>6923</b>	<b>6618</b>
Childrens' (in-house)	1471	1771	1813	1916	1955	1449	1790	1830
Adults' (in-house)	3599	3760	3283	3405	3313	3101	3706	3460
TOTAL USAGE (in-house)	5070	5531	5096	5321	5268	4550	5496	5290
OverDrive (digital media)	1425	1420	1358	1339	1215	1351	1427	1328
Mango Languages (digital learnin	24	22	13	0	0	0	0	0
TOTAL USAGE (digital)	1449	1442	1371	1339	1215	1351	1427	1328
% childrens' (in-house)	0.29	0.32	0.36	0.36	0.37	0.32	0.33	0.35
% adults' (in-house)	0.71	0.68	0.64	0.64	0.63	0.68	0.67	0.65
TOTAL MATERIALS ADDED	194	225	157	192	161	173	178	247
in-house materials added	176	204	136	176	144	158	157	227
eAudio titles added	11	9	10	4	4	5	8	8
eBook titles added	7	12	11	12	13	10	13	12
streaming video titles added	0	0	0	0	0	0	0	0
Patron Count	5766	6028	5470	6198	5318	4708	5763	6411
Swaps	373	452	403	432	387	414	369	423
Internet users (website)	736	802	776	766	705	730	806	822
Sessions	1191	1369	1259	1248	1139	1157	1424	1318
Internet/computer usage	679	744	707	814	731	719	745	690
Wireless	820	797	642	769	816	788	942	796
Ref Transactions	1125	1261	1106	1254	1247	1191	1126	1320
Ref Questions/ILL's	50	76	59	57	82	63	77	79
Legal Kiosk							21	27
Curbside Pickups	47	53	60	53	60	67	74	58
Curbside Returns	50	74	57	78	72	51	73	55
Patrons	22	25	23	23	25	22	27	24
Special & Chess/NF/Comp	0	210	78	39	22	16	26	10
S.T.E.A.M.	0	0	167	128	145	95	141	162
Babytime	0	0	123	179	156	86	79	172
Story Time	0	0	123	124	144	67	76	165
Special Programs	96	12	0	0	35	10	0	0
Passive Pro Blind Date	0	0	0	9	0	81	0	32
Holiday Parties	0	0	0	56	0	76	0	0
Teen Club/Teen Party	59	45	30	69	36	30	31	60