

Board Meeting Minutes June 12, 2023- DRAFT

1. Board Meeting June 12, 2023

Meeting began 10:04 am

Invocation: Brian Jacobs

2. In attendance: John Shewalter, Brian Shoemake, Dave O., Dee Mounts, Matt Morris (trustees) DDA-Michelle Nelson, Karneges, Alysha W., Vanja Anderson, Liaison-Frank Carbone

3. Pledge: Matt Morris

4. Trustee/Directors/Liaison comments:

Liaison- County Commission meeting moved to June 27th in Pahrump. DAV had a BBQ. Great event, wished more people would've attended.

Vanja-None, Morris-none, Mounts-none, Dave O-none, Shoemake-Beautiful day, Congrats to colleagues on school board/district, Shewalter-None

5. Approval June 12,2023 pass 5-0

6. Public Comment-none

7. Emergency items-strikes. DDA Michelle Nelson Reopen #5 or let die with no motion. Public Comment-none

8. Approve or amend and approve May 8th & 22nd minutes. Shoemake 1st, Morris 2nd. Public Comment-none, Board comments-none. Minutes approved 5-0.

9. Treasurer's Report: Month have yearly bills, why so long & high? Shewalter-wants to update sheet to have totals, subtotals for items. Page 14-what has come in, Page 15-what has already paid. Property insurance has been paid? Page 14-Outstanding expenses not paid? YES. Revenue \$1,139, \$264.00. Shoemake- Correct how Vanja is submitting line items. Shoemake- asks Vanja to read off headings for easier follow. Shewalter-Cash in take for May? YES. Property insurance- how long ago was the last negotiations? Can we get a better rate? It's a lot of money, cumulative ? Vanja- one payment per year. Put something together to show what's covered. Shewalter-You have it but it's not in back up? I don't see it on vouchers. When do we re-new? Vanja- 7/1/2023 to 7/1.2024 YES. Shoemake-consider giving us a better rate. We've been in good standing for a while. DDA-Michelle Nelson-Close #9 then go to #10.

10. Vouchers approved Shoemake 1st, and withdrawn. Amend & approve. Shewalter interrupts. DDA-Michelle Nelson-state what you are amending. Shewalter - amend motion to remove insurance. Shewalter 1st, Shoemake 2nd. PUBLIC COMMENT- Carbone- confused why we're removing the insurance when payment is due 7/1/2023. Asked Shewalter if he's able to negotiate in 30 days? Robin Crowley-Insurance covers what exactly? Liability or not? Need to negotiate for a better rate. BOARD COMMENTS: Shewalter-Give Vanja some time to re-negotiate the price, have Vanja make a presentation on coverage before payment due & if we can get money back \$32K is a lot. Address in the

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next couple of weeks. Shoemake-Client in good standing, we should get better rate. Dave O.-Agree to looking into it. Be careful though, make sure we don't lapse on coverage. Maybe we shouldn't shop around now, but maybe next year. Shoemake- No time to shop around now, but next year. We should shop around. Shewalter- meet again later to discuss grace period? Meet in two weeks, 26th? Dave O- Did policy provide us with what is covered? Learn had HVAC, knowing if go out for bid with other companies. Look at billing history, look at other big expenses to see if we can save money. Shoemake- Can board get a copy of insurance? DDA Michelle Nelson- Motion to accept additional backup. Shewalter-1st, Shoemake-2nd. 10:39 am- 10 minute recess to make copies of A&H Insurance packet copies.

10:59 Call to order(back on recorders) additional backup provided. Anyone in public who wanted a copy who didn't get it? NONE. Close #10 and reopen #9 give public chance to ask questions.

#9 reopened- Treasurers report-presentation. BOARD COMMENTS- Shoemake-Page #15 saw some discrepancies . Communications cumulative amount? YES. Telephone/Internet? YES. Why a broad discrepancies? Numbers are not adding up. Vanja-good questions she'll have to get back to him. Shewalter -How do numbers come up? Shoemake- needs to be fully scrutinized. Go line by line and fix it. See what we're paying more on. Request Vanja to scrutinize each line item to make sure she negotiates next 30 days.

#10-reopen per Shewalter. Open #10 so public can comment.

#11- Librarians report- Raffle tickets, Bingo or pay \$1Shoemake-Have you ever had interest in drag queen story time? NO.He says if so there will be problems with the board. Dave O- more questions on vouchers. Questions are on Director's report. NONE. Go back to #10

#10-reeopen: Pay vouchers Public Comment. Jenny Okawa- Opinions not wise to not pay insurance bill. Robin Crowley- Back to insurance reading membership is very impressive incline. Village have a lot of money, If it aint broke, don't fix it, BOARD COMMENTS: Shewalter-to sing, DDA Nelson says its off agenda. Incline Village not shopping it. Mis spoke: it has credibility part of pool pact? YES, Shoemake: Wants to make sure we're getting a good rate. Shewalter- meet in 2 weeks, Vanja will negotiate with pool pact for a better rate. Hope we come to we can come to agreement to pay all other bills but not insurance. Presentation from Vanja, if she understands this. None, Shoemake-If can't get better rate, ok, Then get a 6 month policy so we can shop around. Switch from 1 yr to 6 month policy. Shewalter- Pool Pact provides us with a lot that maybe an obstacle. New place will need to be thoroughly evaluated, Shoemake-6 months to re-evaluate. Shewalter-NO. 6 months policy may be Monthly? Look back a year. Shoemake- if we cannot do 6 months then pay the bill and take the year to research .Dave O- good ideas, should have had 6 months ago. Concerned about doing this to point he isn't sure he can sign voucher. We hold off 2 weeks time frame to submit & move to county and enough time to pay?

Carbone- No specific time. All depends on invoice varies per contract. Shewalter-How quick can we get disbursements to pay it? Can give it a week. Shoemake- Just pay it, then 1 yr. to research. Mounts-Don't want it to lapse. Pay it then take the year to investigate. Shewalter-Pay vouchers without it, meet again on 26th where Vanja can present & negotiate another price with pool pact. With lights, we had a hard time paying in amount at tie the invoice stated. Mounts- Still on item #10? Trash companies are listed on here, one is. Billing. Morris- Pursue what's in front of us. Lots can go wrong, 6 months is pushing it. Pay it now then take a year to research. Shoemake- pay it, then research it. Don't monkey around with insurance. Dave O-Director contact these people, ask about price, not to exceed \$32K, Shewalter- Inclined to pay it now, but there should be a caveat. Agreed to be swayed. Things just came to us. Vanja has known for a week. Known for 10 days Vanja-YES, Advisor to Board-public interruption. Things like these should be sent to the board by Vanja. DDA Nelson- under direction of board, legality offline. Dave O-She needs to advise the board. Nelson brought up during trustee comments. Shewalter-withdrawl, Shoemaker-withdrawl pay the payment vouchers. Shewalter- 1st, Shoemake-2nd signing vouchers.

#12-Trustee/Director/Liaison comments: Carbone-thank you for approving the vouchers, Vanja-Have presentation done om two weeks? NO. Shewalter- whoever prepared the agenda Have Vanja add page numbers before sending it in. Vanja will have discrepancies. Cant make changes if already posted, Must be posted 3 days prior to meetings. Back up is for public so they understand what were dealing with & can continuously be amended. Public records request dealt by legal through a form? Have to check. If not we need it created,. Nelson will help with it to get on website. Vanja is advisor to the board. Wants to see more effort. Especially with things like insurance. Shoemake-Forms coming along well. What's. Bugging him is it the headings are too small? Need large font and bold wants smooth transition, Dave O- talk to director about cross training like to see in policy a flow chart that's updated . Wants status report next meeting. Vanja has cross trained-good. Mounts- Thanked Brian Jacobs with invocations & the public. Morris-Thanks all for coming

#13 ADJOURNED- 11:53pm

Expense Report

Jun-23

FY 23	Current	Year to Date	Budget	Balance	% of Budget	% Remain	Period
5311 Operating Expense							
Books	\$ 1,308.14	\$ 36,251.42	\$ 45,000.00	\$ 8,748.58	81%	19%	12
Audio	\$ 446.49	\$ 9,436.48	\$ 10,000.00	\$ 563.52	94%	6%	12
Computer Software Programs	\$ 5,556.60	\$ 10,580.60	\$ 11,000.00	\$ 419.40	96%	4%	12
	\$ 2,390.00	\$ 4,638.12	\$ 5,000.00	\$ 361.88	93%	7%	12
5312 Office Expense							
Office		\$ 14,664.00	\$ 18,000.00	\$ 3,336.00	81%	19%	12
Cleaning	\$ 254.40	\$ 3,909.74	\$ 5,500.00	\$ 1,590.26	71%	29%	12
5321 Advertising	\$ 122.00	\$ 2,742.25	\$ 3,000.00	\$ 257.75	91%	9%	12
5322 Postage	\$ 35.00	\$ 279.32	\$ 1,000.00	\$ 720.68	28%	72%	12
5331 Travel			\$ 500.00	\$ 500.00	0%	100%	12
5335 Training			\$ 500.00	\$ 500.00	0%	100%	12
5341 Communications							
Telephone		\$ -	\$ 1,000.00	\$ 1,000.00	0%	100%	12
Internet	\$ 185.00	\$ 4,357.02	\$ 5,000.00	\$ 642.98	87%	13%	12
5342 Utilities							
Power	\$ 2,793.76	\$ 22,755.75	\$ 26,000.00	\$ 3,244.25	88%	12%	12
Water	\$ 601.49	\$ 5,842.34	\$ 8,000.00	\$ 2,157.66	73%	27%	12
Trash	\$ 156.53	\$ 1,609.53	\$ 2,000.00	\$ 390.47	80%	20%	12
5352 Building	\$ 3,959.00	\$ 22,756.00	\$ 23,000.00	\$ 244.00	99%	1%	12
5354 Equipment	\$ 96.00	\$ 5,123.21	\$ 12,500.00	\$ 7,376.79	41%	59%	12
5361 Professional		\$ 790.00	\$ 1,000.00	\$ 210.00	79%	21%	12
5365 Subscriptions & Due		\$ 390.00	\$ 2,000.00	\$ 1,610.00	20%	80%	12
5369 Other Contractual Ser.							
Pest Control	\$ 150.00	\$ 1,360.00	\$ 2,000.00	\$ 640.00	68%	32%	12
Alarm		\$ 1,931.83	\$ 2,500.00	\$ 568.17	77%	33%	12
Computer Assit.	\$ 552.82	\$ 14,327.49	\$ 15,000.00	\$ 672.51	96%	4%	12
Accountant	\$ 915.00	\$ 15,124.00	\$ 15,500.00	\$ 376.00	98%	2%	12
5371 Property Insurance		\$ 32,225.22	\$ 35,000.00	\$ 2,774.78	92%	8%	12
Total	\$ 19,522.23	\$ 211,094.32	\$ 250,000.00	\$ 38,905.68	84%	14%	12
5110 Salaries							
Salaries	\$ 41,349.32	\$ 430,277.66	\$ 500,000.00	\$ 69,722.34	86%	14%	12
Benefits	\$ 14,294.09	\$ 177,472.01	\$ 203,000.00	\$ 25,527.99	87%	13%	12
Total	\$ 75,165.64	\$ 818,843.99	\$ 953,000.00	\$ 134,156.01	86%	14%	12
Capital Projects Grants	\$ 920.55	\$ 467,332.00	\$ 700,000.00	\$ 232,668.00	67%	33%	

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Pahrump Library Expenditures FY 22-23 Cumulative Account

	Budget	July	August	September	October	November	December	January	February	March	April	May	June
Salaries & Wages	500,000.00	41,349.32	68,081.28	120,415.58	155,636.93	190,927.98	227,588.78	264,258.64	300,937.16	356,132.27	374,244.47	430,277.66	467,677.26
Retirement	100,000.00	7,010.80	14,140.33	26,277.86	35,050.04	43,806.27	53,242.00	53,242.00	62,815.29	8,622.70	81,946.76	105,831.59	115,635.27
Workers Comp	3,000.00												
Group Insurance	78,000.00	6,421.15	10,528.22	14,187.95	19,688.97	24,661.77	24,661.77	30,303.57	35,945.37	48,879.55	48,897.55	61,732.85	68,159.50
Medicare	12,000.00	590.38	1,011.40	1,709.98	2,209.94	2,710.92	3,237.13	3,758.10	4,279.19	5,063.40	5,320.65	6,117.01	6,653.92
Social Security	10,000.00		360.34	1,158.52	1,514.07	1,877.26	1,877.26	2,183.77	2,462.19	3,196.77	3,341.85	3,790.56	4,066.22
Unemployment													
Total Labor	703,000.00	55,371.65	94,121.57	163,749.89	214,099.95	263,984.20	310,606.94	353,746.08	406,439.20	421,894.69	513,651.28	607,749.67	662,192.17
Operating Expense	71,000.00		2,480.13	5,013.74	18,327.17	20,605.05	23,223.57	27,529.31	29,226.07	32,994.02	40,569.13	42,804.28	53,764.12
Office Expense	23,500.00	9,085.00	9,589.33	10,554.11	12,471.72	14,780.45	16,209.10	18,600.82	19,837.84	20,722.70	21,138.20	21,138.20	22,301.08
Advertising	3,000.00		238.05	384.05	652.05	652.05	652.05	652.05	1,416.25	1,416.25	1,705.25	1,705.25	1,461.25
Postage	1,000.00		12.06	12.06	33.91	33.91	33.91	139.70	202.26	206.84	206.84	206.84	284.23
Travel	500.00												
Training	500.00												
Communications	6,000.00		326.26	2,481.51	2,944.52	2,494.90	3,103.14	3,257.42	3,257.42	3,608.01	3,608.01	3,802.28	4,171.27
Utilities	36,000.00	3,308.94	3,340.59	8,147.57	10,068.78	10,982.92	14,547.79	20,193.08	23,804.26	24,416.08	27,300.94	33,006.02	34,520.44
Professional	1,000.00								79.50	79.50	79.50	79.50	79.50
Building	23,000.00		1,850.00	2,075.00	3,059.50	7,779.50	10,305.00	11,428.00	12,574.43	14,434.43	20,725.31	20,820.31	22,805.31
Equipment	12,500.00	124.18	635.75	1,034.40	1,121.40	1,629.89	1,629.89	1,725.89	1,725.89	2,207.21	2,207.21	3,872.50	4,937.61
Subscriptions/Dues	2,000.00		125.00	125.00	676.07	676.07	676.07	1,301.06	1,301.06	1,575.06	1,811.06	1,811.06	2,209.61
Other Contractual	35,000.00	487.83	1,290.33	1,486.83	5,589.13	13,740.61	14,135.56	15,077.93	15,227.93	17,944.40	18,728.87	18,728.87	34,187.86
Property Insurance													
Grants	35,000.00					21,586.75	22,332.81	23,838.25	24,480.90	25,015.57	25,385.38	26,075.48	32,225.22
Miscellaneous													
Total Supplies	250,000.00	13,005.95	19,887.50	31,314.27	54,944.25	73,375.35	84,516.08	99,905.26	108,652.91	119,604.50	138,080.32	147,975.11	212,947.50
Grand Total	953,000.00	68,377.60	114,009.07	195,064.16	269,044.20	337,359.55	395,123.02	453,651.34	515,092.11	541,499.19	651,731.60	755,724.78	875,139.67
Capital Projects			209,027.85	366,222.85	412,835.25	444,342.00	444,342.00	444,342.00	455,837.00	467,392.00	476,943.00	476,943.00	476,943.00
Vanja Anderson													

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Pahrump Library Revenues FY 2023 Cumulative

	August	September	October	November	December	January	February	March	April	May	June	Budget
TAXES												
Property	11,870.93	368,187.63	553,247.96	547,484.27	581,957.92	705,592.06	816,015.44	882,227.12	933,872.84	944,302.40	951,896.09	953,000.00
INTERGOVERNMENTAL												
Consolidated Tax			13,979.28	28677.19	44,443.65	59,144.48	73,751.32	90,100.31	103,359.49	116,413.48	133,565.57	
SCCRT Loss												
Grants				19,307.30	21,381.74	41,375.74	41,375.74	41,375.74	41,375.74	41,375.74	41,375.74	
FINES												
Fines and Forfeiture			1,570.72	1,570.72	2,455.62	2,750.52	3,189.82	3,507.72	3,868.12	3,868.12	4,369.17	
CHARGES FOR SERVICES												
Photo Copies/Fax/ Notary	3,071.85	5,316.82	6,701.92	8,057.02	9,052.12	10,047.22	11,456.82	12,803.32	13,981.47	15,340.67	16,535.87	12,000.00
Miscellaneous/Books	2,616.76	4,861.73	6,765.88	8,564.78	10,292.78	11,680.32	12,834.05	14,847.05	16,347.20	17,963.92	19,394.77	22,000.00
Total Revenues	17,559.54	378,366.18	582,265.76	613,661.28	648,202.09	830,590.34	958,623.19	1,044,861.26	1,112,804.66	1,139,254.33	1,167,137.21	987,000.00
Expenditures												
Salaries and Benefits	85,420.37	163,749.89	214,099.95	263,984.20	316,555.25	369,239.59	422,703.92	499,894.69	529,528.09	607,749.67	662,192.17	
Services and Supplies	22,407.29	42,147.17	60,173.74	95,496.60	107,416.39	123,823.01	133,133.81	144,620.07	164,982.84	174,127.98	212,947.50	
Total Expenditures	107,827.66	205,897.06	274,273.69	359,480.80	423,971.64	493,062.60	555,837.73	644,514.76	694,510.93	781,877.65	875,139.67	
Revenue minus expense	-90,268.12	172,469.12	282,015.66	254,180.48	224,230.45	337,527.74	402,785.46	400,346.50	418,293.73	357,386.65	291,997.54	
End of year												
Cash in Hand												

Vanja Anderson

Collections for Month of Jun 23

Day	Credit-Ref	Fax-Ref	Copies-Ref	Donations-Rt/Misc.	Notary	Donations CI	Fines-Circ	Misc.-Circ	Used Books	Book-tique	Lost	Raffle	Copies-Circ	Credit-Circ	People	Swap
Thur	1	\$ 25.00	\$ 3.00	\$ 67.65	\$ 28.55	\$ 35.00	\$ 10.20	\$ 10.20	\$ 15.00	\$ 4.00	\$ 1.00	\$ 1.00	\$ 22.00	\$ 22.00	525	0
Fri	2	\$ 2.82	\$ -	\$ 25.95	\$ 2.15	\$ -	\$ 1.00	\$ 14.10	\$ 27.00	\$ 2.00	\$ -	\$ -	\$ -	\$ 17.75	171	3
Sat	3	\$ 3.20	\$ -	\$ 16.00	\$ -	\$ -	\$ 1.00	\$ 2.80	\$ 70.00	\$ 1.00	\$ 2.70	\$ -	\$ -	\$ 29.00	173	17
Sun	4	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Mon	5	\$ -	\$ 19.00	\$ 36.35	\$ 6.10	\$ 10.00	\$ 4.00	\$ 10.05	\$ 55.20	\$ 7.00	\$ 1.00	\$ -	\$ -	\$ 18.00	237	36
Tues	6	\$ 6.65	\$ 9.00	\$ 21.50	\$ -	\$ -	\$ 0.50	\$ 31.00	\$ 19.75	\$ 4.00	\$ 1.00	\$ -	\$ -	\$ 27.30	239	34
Wed	7	\$ 11.10	\$ 6.00	\$ 32.55	\$ 3.15	\$ 35.00	\$ 20.00	\$ 12.45	\$ 15.50	\$ 2.00	\$ 1.00	\$ -	\$ -	\$ 45.25	193	20
Thur	8	\$ 27.69	\$ 6.00	\$ 15.45	\$ 0.60	\$ -	\$ 5.00	\$ 29.70	\$ 31.50	\$ 9.00	\$ -	\$ -	\$ -	\$ 41.78	438	13
Fri	9	\$ 3.20	\$ 5.00	\$ 35.40	\$ 0.90	\$ -	\$ 3.50	\$ 42.25	\$ 16.50	\$ -	\$ -	\$ -	\$ -	\$ 3.00	167	5
Sat	10	\$ -	\$ 15.00	\$ 16.60	\$ 6.00	\$ -	\$ -	\$ 3.15	\$ 29.00	\$ 5.00	\$ 1.00	\$ 4.00	\$ -	\$ 4.00	182	7
Sun	11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Mon	12	\$ 16.62	\$ 42.00	\$ 65.65	\$ 6.95	\$ 40.00	\$ 1.50	\$ 8.85	\$ 20.00	\$ 5.00	\$ 2.00	\$ -	\$ -	\$ 50.50	272	28
Tues	13	\$ 2.60	\$ -	\$ 42.45	\$ 4.20	\$ -	\$ -	\$ 1.65	\$ 35.70	\$ -	\$ 1.00	\$ -	\$ -	\$ -	221	36
Wed	14	\$ 3.40	\$ 2.00	\$ 46.35	\$ 13.75	\$ 35.00	\$ 2.00	\$ 9.60	\$ 16.80	\$ 2.00	\$ 2.00	\$ -	\$ -	\$ 64.75	253	18
Thur	15	\$ 8.10	\$ 7.00	\$ 23.85	\$ 2.85	\$ -	\$ -	\$ 26.40	\$ 25.50	\$ 7.00	\$ 2.00	\$ -	\$ -	\$ 8.00	426	36
Fri	16	\$ 12.80	\$ 3.20	\$ 52.10	\$ 0.60	\$ -	\$ -	\$ 4.80	\$ 16.10	\$ -	\$ -	\$ -	\$ -	\$ 22.70	176	7
Sat	17	\$ 38.20	\$ 15.00	\$ 17.20	\$ 2.30	\$ -	\$ 0.60	\$ 8.50	\$ 23.50	\$ -	\$ -	\$ -	\$ -	\$ 4.00	246	32
Sun	18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Mon	19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tues	20	\$ 14.40	\$ 5.20	\$ 18.95	\$ 12.90	\$ 10.00	\$ 0.25	\$ 7.05	\$ 56.60	\$ 16.00	\$ 1.00	\$ -	\$ -	\$ 35.30	304	19
Wed	21	\$ -	\$ 2.00	\$ 44.75	\$ 2.25	\$ -	\$ 101.00	\$ 28.55	\$ 15.45	\$ 2.00	\$ -	\$ -	\$ -	\$ 8.00	236	27
Thur	22	\$ 12.00	\$ 2.00	\$ 26.70	\$ 7.25	\$ -	\$ 2.45	\$ 15.45	\$ 10.50	\$ 6.00	\$ 3.00	\$ -	\$ -	\$ 9.09	209	28
Fri	23	\$ 4.60	\$ -	\$ 22.95	\$ 0.50	\$ -	\$ -	\$ 22.95	\$ 24.50	\$ 1.00	\$ -	\$ -	\$ -	\$ 8.00	221	21
Sat	24	\$ 4.80	\$ 15.00	\$ 21.60	\$ 0.10	\$ -	\$ 2.00	\$ 0.30	\$ 19.00	\$ 13.00	\$ 2.00	\$ -	\$ -	\$ -	163	6
Sun	25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Mon	26	\$ 2.40	\$ 12.00	\$ 32.00	\$ 1.35	\$ 10.00	\$ 2.00	\$ 2.55	\$ 53.00	\$ 17.00	\$ -	\$ 20.00	\$ -	\$ 87.10	256	0
Tues	27	\$ -	\$ 3.00	\$ 55.70	\$ 1.15	\$ 10.00	\$ -	\$ 2.30	\$ 30.00	\$ 1.00	\$ 1.00	\$ 2.00	\$ -	\$ 29.00	263	28
Wed	28	\$ 6.40	\$ 15.00	\$ 24.50	\$ 12.80	\$ -	\$ 8.55	\$ 4.00	\$ 8.00	\$ 3.00	\$ 3.00	\$ -	\$ -	\$ 13.05	223	15
Thur	29	\$ 23.00	\$ 1.00	\$ 24.45	\$ 3.30	\$ 10.00	\$ 8.15	\$ 10.00	\$ 20.00	\$ -	\$ -	\$ 2.00	\$ -	\$ 35.25	469	22
Fri	30	\$ 2.80	\$ 2.00	\$ 24.15	\$ -	\$ -	\$ 2.70	\$ -	\$ 14.50	\$ 7.00	\$ 1.00	\$ -	\$ -	\$ 6.00	198	15
		Credit-Ref	\$ 189.40	\$ 810.80	\$ 119.70	\$ -	\$ 195.00	\$ 146.80	\$ 314.05	\$ 14.00	\$ 668.60	\$ 114.00	\$ 25.70	\$ 28.00	\$ 6461	473
		\$	231.78											\$ 588.82		

Cash Total \$ 2,626.05

Credit Only Total \$ 820.60

Vendor Name	Item	Amount
A & H Insurance	Insurance	\$
A to Z Databases	Databases	\$
ALA	Memebership	\$
AT&T	Phone	\$
Awards Plus	Supplies	\$
Baker & Taylor	Books	\$ 332.17
Blackstone Audio	Audio	\$ 446.49
Book Page	Magazine	\$
C&S Waste Solutions	Trash	\$ 156.53
Center Point Large Print	Books	\$
Cutting Edge Lawn Care	Lawn	\$ 180.00
Daniel C. McArthur	Accountant	\$ 915.00
Demco	Supplies	\$
DP Air	Labor	\$
EBSCO	Databases	\$ 221.11
Findaway	Audio	\$ 409.88
Follet	ebooks	\$
Gale	Books	\$ 344.98
Genuine Pest Control	Pest Control	\$ 150.00
Great Basin Water	Water	\$ 601.49
Grey House Publishing	Books	\$
Jon Aire	HVAC	\$ 2313.00
Johnson Controls	Alarm	\$
Las Vegas Review Journal	Ads	\$ 244.00
Library Store	Supplies	\$
Marks Service Center	Supplies	\$ 254.40
Nevada Library Cooperative	ebooks	\$ 4000.00
Nevada Public Agency Insurance Pool	Insurance	\$ 500.00
Network Savants	IT	\$ 552.82
Office1	Copies	\$ 96.00
Peter's Carpet Cleaning	Carpet	\$
Petty Cash	Misc.	\$ 4713.47
Pitney Bowes	Supplies	\$ 35.00
Proquest	Database	\$ 1556.60
Public Agency Compensation Trust	Workers Comp	\$ 3973.50
Sprint	Hotspots	\$
Staples	Supplies	\$ 231.20
State of Nevada Legislative Counsel Bureau	Books	\$
Statewide Fire Protection	Inspection	\$
Summit	Fire Protection	\$
USA Today	Newspaper	\$
Userful	Computers	\$ 2390.00
Valley Electric	Power	\$ 2793.76
Valley Electric	Internet	\$ 185.00
Vortex	Doors	\$ 559.00
World Book	Books	\$ 920.55

Total	\$ 29,075.95
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See Authorization to Pre-Pay Letter

David Ochenreider

Brian Shoemake

John Shewalter

Dee Mounts

Matt Morris

Item 10

11

Pahrump Community Library District
Doris Shirky, Founder
701 East Street Pahrump, NV 89041
775-727-5930 Fax 775-727-6209

John Shewalter – Chairman
Brian Shoemake – Vice Chairman
Dee Mounts – Secretary
Dave Ochenreider – Trustee
Matt Morris - Trustee

LIBRARIAN'S REPORT

July 10, 2023

I've talked with Alysha and Julie on the best way to bring in the local homeschoolers. We are looking to use the meeting room every other Wednesday and separate by age group with the younger children on one side of the room, and the older children on the other. The group will meet for several hours with the parents overseeing the activities. We will be providing basic materials requested by the parents. We are looking to start this group at the beginning of the school year. Alysha and Julie spoke to several homeschooling families and this is what they requested. We are still in the planning stages and we will adjust as we go along.

BUILDING NEWS: One of the thermostats have been moved from outside the hallway to across the meeting room to have better access to the air temperature in the location it is cooling.

EMPLOYEES: Shanna and I met with a representative from our Pool/Pact insurance and he went over our membership service plan information. We mentioned that we would like to re-negotiate the price for the next Fiscal Year and he plans on getting us in touch with someone who would have that information. When I have that contact and if we need to schedule a presentation I will let the board know.

Item 11

MATERIALS WITH USAGE July 1, 2022 - June 30, 2023

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
TOTAL USAGE	5910	6816	5919	5374	5360	5084	6635	6233	6923	5919	6593	7182
Childrens' (in-house)	1708	1974	1656	1462	1309	1130	1424	1481	1617	1213	1467	2120
Adults' (in-house)	3597	4131	3611	3289	3426	3290	3827	3442	3876	3440	3805	3702
TOTAL USAGE (in-house)	5305	6105	5267	4751	4735	4420	5251	4923	5493	4653	5272	5822
OverDrive (digital media)	587	696	636	611	614	633	1362	1277	1411	1253	1303	1343
Mango Languages (digital learning)	18	15	16	12	11	31	22	33	19	13	18	17
TOTAL USAGE (digital)	605	711	652	623	625	664	1384	1310	1430	1266	1321	1360
% childrens' (in-house)	0.32	0.32	0.31	0.31	0.28	0.26	0.27	0.30	0.29	0.26	0.28	0.36
% adults' (in-house)	0.68	0.68	0.69	0.69	0.72	0.74	0.73	0.70	0.71	0.74	0.72	0.64
TOTAL MATERIALS ADDED	209	352	161	170	199	170	226	215	245	186	214	177
in-house materials added	209	331	161	163	189	159	201	195	226	164	196	149
eAudio titles added	0	16	0	4	6	6	11	9	9	10	8	12
eBook titles added	0	5	0	3	4	5	14	11	10	12	10	16
streaming video titles added	0	0	0	0	0	0	0	0	0	0	0	0
Patron Count	4952	5094	4885	5289	4623	4869	5232	5003	5861	5467	5478	6611
Swaps	424	427	417	479	468	458	515	488	572	490	557	473
Internet users (website)	728	853	769	808	692	646	946	725	788	850	855	808
Sessions	1245	1374	1189	1298	1174	1094	1419	1195	1278	1251	1396	1249
Internet/computer usage	395	618	602	674	617	592	565	557	676	693	634	739
Wireless	298	506	468	545	601	675	811	652	821	613	552	743
General Questions	493	227	322	411	353	580	972	776	1010	828	1021	1219
Ref Questions	95	50	69	69	59	48	47	68	54	48	41	73

Curbside Pickups	66	82	61	56	59	71	71	34	72	44	92	66
Curbside Returns	78	82	55	55	57	68	57	56	87	31	86	60
Patrons	28	29	24	21	23	25	27	20	26	18	34	23
S.T.E.A.M.	0	0	0	85	68	110	35	120	131	129	0	0
Babytime	88	0	0	160	61	76	90	172	82	121	181	0
Story Time	0	0	0	130	53	72	73	158	70	117	130	0
Special Events - Summer RP	0	0	0	0	0	46	0	35	39	65	0	1175
Train Workshop/events/Game	69	0	0	0	0	26	0	0	0	0	0	56
Holiday Parties	0	0	0	71	0	84	0	0	0	0	0	0
Teen Club	49	16	12	30	21	19	0	18	62	45	50	55
Fine Amnesty Collected									86			
Fine Amnesty Waived									437			
Easter Basket Raffle									141			